



August 30, 2017

Dear Parents,

Student drop off/pick up zone has been established to create a safe flow of traffic for student drop off in the morning and student pick up at dismissal in the afternoon. **Parking on the west side of the school building is reserved for Children's House Montessori drop off/pick up of preschool children throughout the school day.**

To assure that all children are safe, all students **K-4<sup>th</sup> grade** must be dropped off in the U-Drive location on the north side of the Parish Center. Parents will enter the U-Drive using the west driveway located on the north end of 4<sup>th</sup> Street NW.

As you enter the U-Drive remain on the right side of the driveway. Follow traffic to the end of the U-Drive and drop off your child/ren at barricades. Students will not be allowed out of vehicles before the designated spot. Continue out the U-Drive on the right and turn right out of the driveway onto 4<sup>th</sup> Street NW. **Left turns will not be allowed at this exit.**

At dismissal time parents should pick up students on the north side of the Parish Center. All vehicles should park in the parking spots provided. Students will be walked to the barricade at 2:45 p.m. **Parents must walk to the barricade and walk students back to their vehicles.** If you have infants or small children and are not able to leave your vehicle contact the school office at 835-2780. Teachers will assist children to those vehicles.

**Families utilizing the SHARP before and after school care program should not park in the parking lot on the west side of the school building. Parking on the west side of the school building is reserved for Children's House Montessori drop off/pick up of preschool children.** Parents with children attending SHARP must park in the parking stalls located on 4<sup>th</sup> Street NW (between the church and the school) and walk in to the building to drop students off in the morning or to check students out in the afternoon.

We are asking for your diligent cooperation to ensure all children are kept safe. A map has been included for your reference. If you have questions or concerns, please contact LeAnn Dahle at 835-2780.

Sincerely,

LeAnn M. Dahle  
Principal

